

How to create an account in ChurchTrac for donations

Welcome to Niwot United Methodist Church
First time here? [Create an account](#).

Please sign in:

Your Email Address:

Your Passcode:

[Forgot your passcode? Click here.](#)

[Need help?](#)

Remember me on this device until I sign out ⓘ

Continue

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When you first go to the link you will see the Login screen. If this is your first time here, you need to create an account by clicking on the [Create an account](#) towards the top of the page.

Your Email Address:

I'm not a robot



Continue

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You will need to enter an email address. (It may also ask you to verify you are not a robot - click in the square box and wait until a check appears)

🔔 We just sent you a Passcode.
Check your email and enter your Passcode below.
Note: It may take several minutes for your Passcode to be delivered.
Be sure to check your spam or junk folders too.

Welcome to Niwot United Methodist Church
First time here? [Create an account.](#)

Please sign in:

Your Email Address:

[Redacted]

Your Passcode:

Your Passcode

[Forgot your passcode? Click here.](#)

[Need help?](#)

Remember me on this device until I sign out. 🌐

Continue

The system will send you a passcode to the email you entered. The new screen has a place to enter that passcode to continue the process.

Please change your passcode:

Your new passcode should contain upper and lowercase letters, numbers and symbols, and must be a minimum of 6 characters.

Type a New Passcode:

[Type your new passcode]

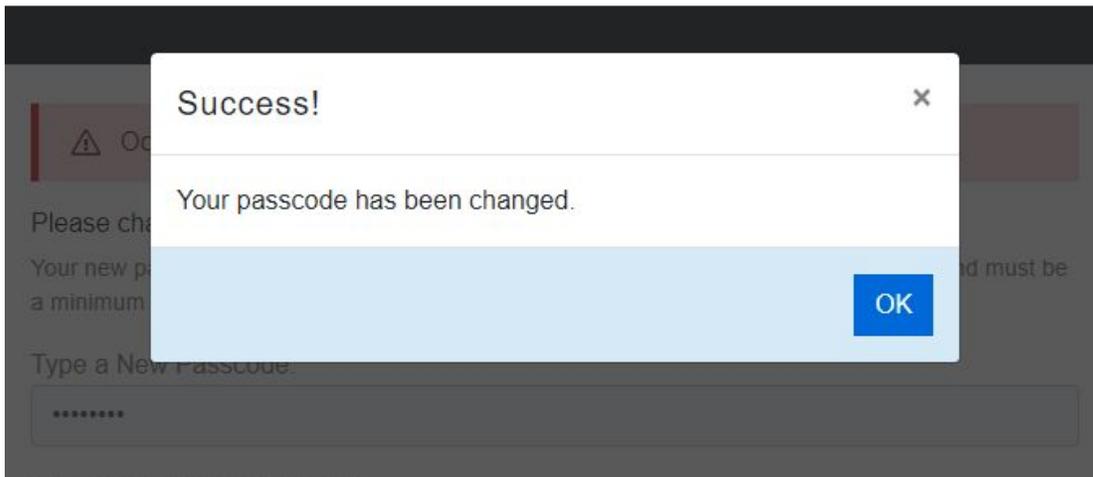
Re-Type your New Passcode:

Re-type your new passcode

Submit

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It will ask you to create a new Passcode (this will be your password the next time you login) Enter the passcode you would like to use in both boxes and press [submit](#).



You should get a Success! Message that your password was changed. Hit the OK button to continue.

Online Giving

Credit/DebitACH/CheckingSMS/Text Giving

Thank you so much for your contribution to Niwot United Methodist Church. Your contributions will help us continue our work to Embrace the Community, Transform the World!

Choose a Category Amount

Donations, Current

0.00 USD

+ Add another entry

Memo

Optional. This memo will be visible to your church

Charge this Amount:

OnceEvery WeekEvery Other WeekEvery Month

⚙️ Manage Recurring Credit/Debit

Next >

You will be taken to the screen to enter your donation. You can use [Credit/Debit](#) or click on one of the other tabs at the top to set up [ACH/Checking](#) or [SMS/Text Giving](#). (Instructions for those entries are at the bottom of this document.)

The first time you enter your donation amount it will take you to a new screen to enter your name, address. Please email the office at office@niwotumc.org if you need help with this and someone will get back to you shortly.

ACH/Checking Account directions

 Credit/Debit	 ACH/Checking	 SMS/Text Giving
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Before using your bank account to give, you must verify that you own the account. There are two ways that you can verify your bank account: Use Plaid to instantly verify your account (this works for most banks), or manually verify using microdeposits (this process takes a few days to complete).

Choose the Plaid option if you have online access to your account and know the login credentials. Plaid will link to your bank to securely verify your credentials, allowing you to give immediately.

If you don't have online access to your bank account, or if your bank is not supported, you can choose the manual verification option. You'll need to manually enter your routing and account number, so have that information available. With manual verification, you'll also need to enter the amounts of two small deposits that we create. It may take a couple of days for these deposits to appear in your account.

Verify Now Using Plaid
Or Verify Manually using Microdeposits

The first time you use the ACH/Checking Account method, you have to verify your bank account. There are two options - via Plaid or via 2 microdeposits into your account. Most major banks can be verified via Plaid.

If you need help please email the office at office@niwotumc.org and someone will get back to you shortly.

SMS/Text Giving

Online Giving

 Credit/Debit  ACH/Checking  SMS/Text Giving

 You can give instantly from your phone! To get started, enter your mobile phone number. After we validate your number and link it to your credit or debit card, you can simply text us the amount you wish to donate. Note: This feature is currently only available in the United States.

Your Mobile Number:

Enter your mobile phone number. Whenever you text us an amount from this number, we'll charge the credit or debit card you enter in the next step.

[Validate Phone Number](#)

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Enter your cell phone number and press [Validate Phone Number](#)

Online Giving

 Credit/Debit  ACH/Checking  SMS/Text Giving

 We sent a code to your phone. Please enter the 5 digit code below, then click Submit.

Enter Your Validation Code:

[Submit](#) [Cancel](#)

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Enter the validation code that was sent to your cell phone.

Online Giving

Credit/Debit ACH/Checking SMS/Text Giving

✔ You're almost set! Enter your card information below, and we'll link it to your phone number.

Credit or Debit Card
Card number MM / YY CVC

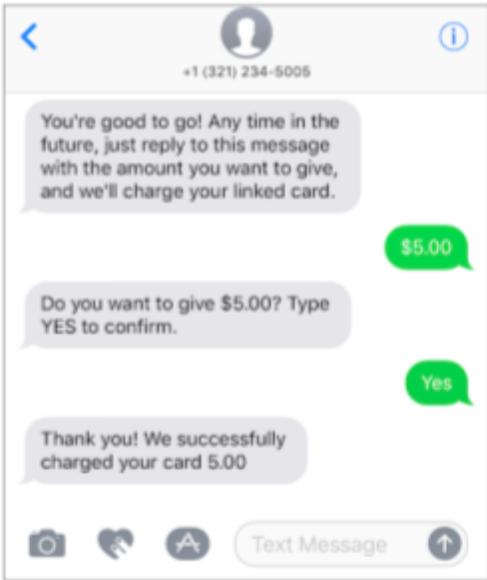
Add Card Details

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Now enter the credit or debit card you would like to use for your donation and press [Add Card Detail](#).

Online Giving

To donate, simply text the amount you want to give to (321) 234-5005, and we'll charge your card ending in [REDACTED]. Here's an example:



The screenshot shows a text message conversation with the contact +1 (321) 234-5005. The messages are as follows:

- System: "You're good to go! Any time in the future, just reply to this message with the amount you want to give, and we'll charge your linked card."
- User: "\$5.00"
- System: "Do you want to give \$5.00? Type YES to confirm."
- User: "Yes"
- System: "Thank you! We successfully charged your card 5.00"

That's it! You can also add an optional memo (that your church will see). Just add your memo after the amount you want to give, like this:

\$25 This is an optional memo!

You will get the above message (or something similar) and a message on your phone. You are now set up to give via text messages and your credit card.